

Epping Forest District LOCAL HIGHWAYS PANEL MINUTES

22 March 2021 - 17:00-18:10 hrs

Virtual Meeting on Zoom

Chairman:	Councillor V Metcalfe (ECC)
Panel Members:	Councillor C Whitbread (Vice Chairman (ECC)) Councillor M McEwen (ECC) Councillor C Pond (ECC) Councillor R Gadsby (ECC) Councillor S Kane (EFDC) Councillor P Keska (EFDC) Councillor A Lion (EFDC) Councillor D Wixley (EFDC) Councillor B Scruton (Epping Town Council)
Other Councillors:	Councillor N Avey (EFDC)
Officers:	S Alcock – Highways Liaison Officer (Essex Highways) S Church – (Essex Highways) M Adamson T Eng – (Essex Highways) M Thompson (EFDC)
Secretariat:	J Leither – Democratic Services Officer (EFDC)

Item		Owner
1.	Welcome and Introductions The Chairman welcomed Members, Officers and Guests present.	
2.	Apologies Apologies had been received from Councillor A Jackson Declarations of Interest There were no declarations of interest pursuant to the Council's Code of Member Conduct.	

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3.	Minutes RESOLVED: That the minutes of the meeting held on the 18 January 2021, were agreed by the Panel as a true record.																							
4.	Matters Arising from Minutes of the previous meeting There were no matters arising from the last meeting																							
5.	Funded Schemes 2020/21 The HLO updated Members on the current position of all schemes which the EF Local Highways Panel had recommended for the inclusion in the 2020/21 programme. Members were reminded that the costs supplied were budget estimates only and there was a possibility that the final scheme could change dependant on any issues which may arise during the detailed design and construction. The HLO would inform the panel of any budget adjustments that were required. <table><tr><th colspan="2">Budget Summary 2020/21</th></tr><tr><td>Capital Budget</td><td>£349,774</td></tr><tr><td>Monies slipped 2019/20 to 2020/21 (LEPP163001)</td><td>£27,000</td></tr><tr><td>Additional Money from Member Locality Fund (LEPP182009)</td><td>£3,500</td></tr><tr><td>Savings identified from scheme underspends</td><td>£10,726</td></tr><tr><td>Total Funding for 2020/21</td><td>£391,000</td></tr><tr><td colspan="2"></td></tr><tr><th colspan="2">Commissioned Schemes</th></tr><tr><td>Safer Roads Schemes 2020/21</td><td>£89,500</td></tr><tr><td>Commissioned Schemes 2020/21</td><td>£301,000</td></tr><tr><td>Total Spend for 2020/21</td><td>£391,000</td></tr></table> LEPP173003 Garnon Mead/Garnon Bushes - Footway – Councillor C Whitbread informed the Panel that the footway had now been completed and that the residents were pleased with the outcome. LEPP192044 Grange Crescent j/w Manor Road Chigwell – Councillor A Lion reported that although this scheme had been completed there was a problem in that the bollards had been knocked down twice. RESOLVED: That the HLO would inform the Panel Members of any budget adjustments to any of the schemes for 2020/21.	Budget Summary 2020/21		Capital Budget	£349,774	Monies slipped 2019/20 to 2020/21 (LEPP163001)	£27,000	Additional Money from Member Locality Fund (LEPP182009)	£3,500	Savings identified from scheme underspends	£10,726	Total Funding for 2020/21	£391,000			Commissioned Schemes		Safer Roads Schemes 2020/21	£89,500	Commissioned Schemes 2020/21	£301,000	Total Spend for 2020/21	£391,000	SA
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6. Schemes Awaiting Funding

The Schemes Awaiting Funding list (pages 15-36 on the agenda) identified all the scheme requests which had been received for consideration of the EF Local Highways Panel.

Members are asked to review these schemes and consider funding recommendations for those they wish to see delivered in the 2021/22 financial year and to remove any that would not be considered going forward for funding.

The breakdown of scheme types for consideration for future funding:

Scheme Type	Total Estimated Costs
Safer Roads	£62,500
Traffic Management	£546,750
Walking	£178,500
Cycling	£21,500
Passenger Transport	£0
Public Rights of Way	£TBC
Total	£809,250

Members were reminded that the costs supplied were budget estimates only and there was a possibility that the final scheme could change dependant on issues which may arise during the detailed design and construction.

The Schemes that were agreed by the Panel to take forward, as priority, for the 2021/22 year.

RESOLVED:

- LEPP172035 – Roebuck Lane, Buckhurst Hill – Speed humps;
- LEPP193009 – Willingale Road, Loughton – Zebra crossing;
- LEPP182020 – Chigwell Lane j/w Oakwood Hill, Loughton – Traffic management improvements;
- LEPP182028 – Lindsey Street, Epping – Traffic calming;
- LEPP172025 – Fiddlers Hamlet j/w Stewards Green Road and Coopersale Street, Epping – Traffic calming;
- LEPP202013 – Alderton Hill near j/w Alderton Hall Lane, Loughton – Traffic calming;
- LEPP202030 – High Street j/w Harlow Road and Epping Road, Roydon – Route based study;
- LEPP173001 – Church Road, Moreton – Footway;
- LEPP192040 – Market Place, Abridge – Lining;
- LEPP192057 – High Ongar County Primary School, The Street, High Ongar – Longer barrier;
- LEPP202029 – Horseshoe Hill/Crown Hill, Upshire – Route based study;

SA

	• LEPP192054 – A113 London Road, Stanford Rivers – Signage. This scheme will be discussed at the meeting on the 14 June 2021 and moved to priority 1.	
7.	Any Other Business Councillor P Keska advised that the bollards the bottom of Ongar High Street had been knocked over and never replaced, who would he need to inform to put pressure on to get them replaced. The HLO asked if they had been reported and if they had not to log the issue on Essex Highways online report it tool. Councillor C Whitbread informed the Panel that the bollards in Bower Hill which were knocked over were dangerous to pedestrians as they had metal spikes sticking out of the ground. The HLO asked Councillor Whitbread if he could send a photo to her and that she would see what could be done.	
8.	Date of Next Meeting The next meeting of the Epping Forest District Local Highways Panel would be on Monday 14 June 2021 at 5pm on Zoom.	