

LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS

	PRESENT:
Date: 11 October 2012	Panel Members: CC Member Sarah Candy (Chair), CC Member Derek Robinson, CC Member Ricky Callender, CC Member Michael Skeels, Tendring Cllr Neil Stock, Tendring Cllr Pam Sambridge, CC Member Linda Mead, CC Member Chris Griffiths
Venue: Weeley Council Offices	
Apologies: Tendring Cllr Peter Halliday CC Stephen Mayzes, CC Member Mick Page Officer Rob Macdonald	Other Attendees: CC Member Penny Channer, ECC Officer Alan Lindsay Principal Area Transportation Co-Ordinator, ECC Officer Bev Sargeant Senior Customer Services Officer

Item:	Action:	Action Owner:
1.	Welcome and Introductions: Chair Cllr Sarah Candy opened the meeting and welcomed everyone.	
2.	Declaration of interest None	
3.	Minutes of meeting held on Thursday 13 September 2012: Panel Members agreed as correct record.	
4.	<u>Potential Schemes for consideration of Panel:</u> Officer Alan Lindsay advised the Chair and Panel Members that to date they had committed £218,000 from the allocated funding leaving 72% of the budget left totalling £572,281 and suggested that they strive to recommend as many schemes as possible for approval in order to secure more of the allocated funding. Officer Bev Sargeant also advised of the possibility of uncommitted funding not being permitted to roll over into the next year's programme. Chair Cllr Sarah Candy was concerned that in effect they would be penalised for being cautious by taking their time and carefully considering all schemes before recommending for approval and sign off. Cllr Penny Channer and Officers clarified that there was no intention that Panel Members should change their approach but merely just to advise them that where appropriate to try and secure as much allocated funding as	

possible.

Chair Cllr Sarah Candy and Panel Members felt inclined and agreed to continue to apply the same method they had previously adopted when considering schemes.

'Green' Improvement Schemes:

Scheme:	Estimated Cost:	Action:
Lower Marine Parade, Dovercourt – Zebra Crossing (Promenade to the Blue Flag Café)	£45,000	As no S106 monies available Panel Members agreed to say yes to speed and flow surveys but requested more indication on price before agreeing to the zebra crossing.
A133 j/w A133 Frating – Congestion during peak times – Feasibility design	£3,900	Agreed
Gorse Lane, Clacton on Sea - Remove centre line and install 1m wide hatching along centre of road	£10,000	Speeding cars – Change of name may assist with drivers being incorrectly directed via SatNav along this route – Officers to liaise with the District regarding possibility of name change.
Holland Road, Little Clacton – 1m wide hatching along centre of road	£10,000	Agreed
Harwich Road, Little Clacton – 1m wide hatching along centre of road	£10,000	Agreed

**Alan
Lindsay**

‘Amber’ Improvement Schemes:

Scheme:	Estimated Cost:	Action:
Ramsey and Parkeston – advisory 20mph limit signs erected x 2	£4,000	Agreed
Shop Road, Little Bromley – New footway	£60,000	Previous suggestion to add more bus stops. Bus operator has looked at the road and has determined that there are no safe places for school children to wait and for buses to stop. Panel requested the vegetation to be cut and for officers to look into alternatives for safe pick up of the children and bring back to next meeting.
Steam Mill Road, Bradfield – New Footway	£100,000	Requires narrowing carriageway or land purchase required which is a lengthy process. Not a quick win but Panel Members agreed to allocate funding.
Dead Lane, Ardleigh – j/w Colchester Road A137 to be made one way	£4,000	Lack of visibility for drivers, suggestion to cut back vegetation. Panel Members agreed in first instance to cut back of vegetation and then review situation. Cllr Pam Sambridge agreed to arrange for the Rangers to carry out the work.
Frinton Road roundabout, Holland on Sea – Adjust Pier direction sign on Haven roundabout	£4,000	Esplanade being mistaken as route to the Pier. Possible Rangers job, Cllr Pam Sambridge to arrange.

**Alan
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	The Soils, Great Oakley – HGV signs either end of the soils	£4,000	Agreed – explore weight limit signage could be upgraded to deter drivers from taking this route in error.	Cllr Pam Sambridge
	Little Clacton Road, Great Holland – Reduce traffic speeds	£25,000	Panel Members agreed to utilise Tendring's mobile VAS. Panel to set up Rota for mobile VAS rolling programme across Tendring.	
	Old Harwich – 20mph zone, signage placed on Harwich Quay for traffic entering from the bypass and West Street for traffic entering Dovercourt	£10,000	Area Study and consultation required. Some part of proposed 20mph zone against policy. Panel agreed to consultation in the first instance only.	
	Ingestre Street and Alexandra Road, Harwich – Road markings and give way signs	£5,000 (£1,000 just for lining)	Give way signs will require illumination, could be done with lining only. Panel agreed to white lines only.	
	Little Clacton Road, Great Holland, Frinton on Sea – Install walkable verge	Investigation required, drawing costs require sign off	The verge could be made up to a walkable standard by cutting back vegetation and laying of loose bound material. Site survey should be undertaken and could be combined as part of consultation process for Old Harwich 20mph zone. Panel agreed in first instance to arrange for Rangers to cut back vegetation and consultation to take place.	
	Little Bromley, Shop Road between A120 and A133 – VAS, build outs extending 30mph zone, add footpath	£40,000	Suggestion for village gates to alert drivers that they have arrived in a village. Panel requested to bring back cost of gates at either end of village and agreed to allocate cost of gateways.	Cllr Pam Sambridge

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‘Red’ Improvement Schemes:

Scheme:	Estimated Cost:	Action:
Bentley Road opposite the junction to Church Road, Little Bromley – Warning signs hedge fairly mature causing visibility issues	TBA	Following site inspection as hedge does not encroach on highway no enforcement action can be taken. Officers to check whether any warning signs in situ showing that there is a turn off.

‘Green’ Bus Stop/Route Improvements:

Scheme:	Estimated Cost:	Action:
Bus Stop 1500/M61 Clacton Road, Wix – Formally mark the bus stop raised kerb and shelter	£8,000	Agreed
Bus Stop 150029017006 Earlham Close	£4,500	On hold
Bus Stop 150044003001, Cavendish Avenue, Flatford Drive, Great Clacton – 5m of raised kerb to be installed to aid access for elderly and those with disabilities	£3,000	Agreed

‘Amber’ Bus Stop/Route Improvements:

Scheme:	Estimated Cost:	Action:
Bus Stop – The Kings Arms, Wignell Street, Lawford – relocate bus stop, requires hardstand and kerb	£4,500	To be removed from schemes list
Bus Stop – Nien Oord – Request for a shelter 2 bay ½ ends seat	£5,000	To be removed from schemes list

‘Amber’ School Crossing Patrol Sites:

Scheme:	Estimated Cost:	Action:
Holland Haven Primary School – footway extension across grass verge	£3,540	Agreed

‘Red’ School Crossing Patrol Sites:

Scheme:	Estimated Cost:	Action:
Ardleigh St Mary’s CE Primary School – Pedestrian guardrail required	£1,180	To be removed from schemes list

**Alan
Lindsay**

5.	AOB: <u>West Avenue/Ellis Road, Clacton – Accident Hotspot</u> Cllr Chris Griffiths raised the issue regarding the above site being a potential accident hotspot. Prior to the installation of a raised table at this location in January 2010 as part of a casualty reduction scheme the priority of the junction was changed which may have been the cause of the sudden increase in collisions during 2007/2008. However, there have only been two slight injury collisions at the junction in the last three years and since the raised table was installed. The condition of the road markings have been checked showing only a 40% wear defect which would be determined as a low priority and would not currently meet the criteria to be re painted. From the video footage supplied it would appear that bad driver behaviour is responsible where vehicles are not stopping or driving too fast. There has also been some suggestion that one of the contributing factors may well be sun in the eyes of the driver. Officers agreed to take back to Safety Team for further advice and bring back to next meeting. <u>Invitation for Members to attend potential Casualty Reduction sites</u> Cllr Derek Robinson requested that the agreement from Network Management for Members to periodically attend sites with the Traffic Management Team to be put in writing and emailed to Members. Bev Sargeant agreed to obtain and forward on. <u>Informing Members of dates of proposed works</u> Cllr Michael Skeels requested that Members are kept informed when works are due to be carried out. Officers agreed to look at ways of ensuring these messages are communicated to Members. <u>Surface Dressing Programme</u> Cllr Pam Sambridge raised the issue of loose chippings damaging cars following the road surface dressing that took place in Weeley. Bev Sargeant advised that a number of complaints had been received from residents in respect of this issue relating to different areas across Tendring and stated that this matter had been raised with the contractors. Bev Sargeant agreed to look into the current status and report back.	Alan Lindsay Bev Sargeant Bev Sargeant Bev Sargeant
	Potential Dates of next meetings 8th November 2012	

	13 th December 2012	
	10 th January 2013	
	14 th February 2013	
	14 th March 2013	