

MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
FRIDAY 19TH JUNE 2020 AT 10AM
MEETING HELD VIRTUALLY DUE TO THE ONGOING COVID-19 PANDEMIC

Chairman:	CC Member: Cllr Erskine
Panel Members:	CC Members: Cllrs Goggin, Guglielmi, Henderson, Honeywood, Platt and Wood. TDC Members: Cllrs Fairley, Placey and Steady. TDALC representative: Cllr Belgrove (Alresford Parish Council)
Officers:	EH - Vicky Presland, Head of Design EH - Thomas Eng, Assistant Highway Liaison Officer
Secretariat:	TDC - Lizzie Ridout, Leadership Support Manager

Item		Owner
1	Welcome & Introductions The Chairman welcomed those present to the meeting.	Chair
2	Apologies for absence There were none. Cllr Turner wished for it to be noted that he was unable to attend due to IT issues.	Chair
3	Minutes of meeting held on 6th January 2020 to be agreed as a correct record The minutes of the meeting were agreed as a correct record. ACTION: An agreed letter from the Panel was outstanding as follows: <ul style="list-style-type: none"> LTEN165050 - Cox's Hill, Lawford - Cllr Guglielmi agreed to keep the scheme on the Schemes Awaiting Funding list until October. Cllr Guglielmi requested Officers draft a letter to Cllr Bentley from Panel to request an explanation of which criteria is used when negotiating with developers. 	Chair
4	Matters arising from minutes of previous meeting There were none. Cllr Henderson reported that the Wellington Road design had been completed and passed on his thanks to officers.	Chair
5	Public Questions There were none. Cllr Belgrove spoke on three speed limit reductions which were not going ahead however thanked officers and Cllr Goggin for work done on the B1027. Cllr Belgrove asked for officers to look closely at the application to	Officers

	<p>reduce the speed limit on Cockaynes Lane, as although it may not meet the criteria, there are anomalies and specific reasons to reduce the limit.</p> <p>Cllr Goggin suggested a discussion was needed regarding expanding village envelopes, due to developments, and the difference in speed limits from inside to outside of those boundaries.</p> <p>Officers advised that a protocol was being put together about how members can get more involved in the planning process.</p>											
6	<p>Report on Funded Schemes 2019/20 and 2020/21</p> <p>The report provided an update on the current position of all the schemes which the Tendring Local Highway Panel had recommended for inclusion in the 2020/21 programme.</p> <table><tr><th colspan="2">Budget summary 2020/21</th></tr><tr><td>Capital Budget</td><td>£395,000</td></tr><tr><td>Safer Roads Schemes</td><td>£29,000</td></tr><tr><td>Total Value of other Commissioned Schemes</td><td>£351,000</td></tr><tr><td>Remaining Budget to Allocate</td><td>£15,000</td></tr></table> <p>Members were reminded that the costs supplied were budget allocations only and there was the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction.</p> <p>Officers confirmed the scheme designs completed within the 2019/20 report.</p> <p>ACTION: Officers to expand on the scheme stage descriptions.</p> <p>Officers then confirmed the scheme designs completed within the 2020/21 report and the following queries were noted:</p> <ul style="list-style-type: none">• Item 4 – the parish should be Manningtree.• 20's plenty schemes – awaiting responses from schools.• Item 15 – Wellington Road has been completed. Road layout change signage to be reviewed.• Parkeston Road – engineers have been on site.	Budget summary 2020/21		Capital Budget	£395,000	Safer Roads Schemes	£29,000	Total Value of other Commissioned Schemes	£351,000	Remaining Budget to Allocate	£15,000	
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7	<p>Report on Schemes Awaiting Funding</p> <p>The Schemes Awaiting Funding list identified all the scheme requests which had been received for the consideration of the Tendring District Local Highways Panel.</p> <p>Members were asked to review those schemes and consider removing any they would not wish to consider for future funding.</p> <p>The breakdown of scheme types available for future consideration was as follows:</p>											

Budget Summary	
Safer Roads	£0
Traffic Management	£289,750
Walking	£127,000
Passenger Transport	£30,000
Public Rights of Way	£16,500
Cycling	£0
Total	£463,250

Costs supplied were estimates only and there was the possibility that a final scheme cost could change significantly dependant on issues which may arise during detailed design and construction.

Cllr Platt reported that item 26, B1032 Kirby Road/Great Holland TMI was to be considered by Cllr Bentley, subject to the CMA being signed off. Officers advised that it was being considered today, and that the Panel would need to decide if it should be included on the Schemes Awaiting Funding list.

Cllr Henderson raised a query on item 10 – The Drive, Harwich – 20's plenty. Officers to review the entrance and criteria.

Officers provided an update on cycleways funding. There was funding allocated to design a route this year that officers have described as Clacton NCR50, with links to Jaywick Sands and LDP Stage 3.

ACTION: Cllr Guglielmi suggested that the Panel writes to Cllr Bentley to ask for a better understanding of the proposed programme to promote cycling and walking.

Cllr Henderson suggested that schemes for safer walking and cycling should be outside the Highways Panel.

ACTION: Cllr Goggin proposed that officers highlight on the Schemes Awaiting Funding list those schemes that might qualify for another budget stream. Cllr Platt seconded and the Panel agreed.

Officers provided updates on individual schemes contained within the report.

Traffic Management Schemes

- Item 1 has been funded.
- Item 2 – to remain on the list pending a response from the Cabinet Member.
- Item 6 – should be Brightlingsea division. To remain on list until response received from Cabinet Member.
- Item 7 – to remain pending the B1027 speed limit review.
- Item 10 – Officer to discuss with Cllr Henderson.
- Item 20 – take to the Cabinet Member surgery.
- Item 21 – take to the Cabinet Member surgery.
- Item 25 – remove from the list

	<ul style="list-style-type: none"> Item 29 - to remain on list and to be reviewed by officers. Item 30 – to remain and link with Flag Hill item 7. Item 31 – remove from the list. Item 32 – to remain until officers have liaised with Cllr Stephenson. Item 33 – remove from the list. Item 40 – completed. Item 47 – vegetation clearance. £3500. Officers to review scheme. Item 48 – vegetation clearance. £3500. Officers to review scheme. Item 51 – Speed and volume surveys won't be carried out until traffic is back to more normal levels. <p>Walking Schemes</p> <ul style="list-style-type: none"> Item 2 – Officers advised of potential realignment of funding stream due to major works. It was agreed that the item would remain on the list, with Officers and Cllr Guglielmi to discuss with Cllr Bentley. Item 6 – remove from the list. Item 7 – remove from the list. Item 8 – to remain until officers have liaised with Cllr Stephenson. <p>Passenger Transport</p> <ul style="list-style-type: none"> Item 2 – remove from the list. Item 3 – remove from the list. <p>ACTION: Passenger Transport officers to let officers know of outcomes before reporting, having checked on current and planned developments. Officers to notify Members of outcome, and members to notify district and parishes.</p> <p>ACTION: Cllr Belgrove undertook to promote the Passenger Transport Group meetings within TDALC.</p> <ul style="list-style-type: none"> Item 8 – Bus cage should be same side as primary school. Officer to check. Cllr Goggin – bus shelter application for outside museum. Scheme will be added to the list pending ownership of the land confirmation. <p>Cllr Platt proposed to fund Traffic Management Item 26, B1032 Kirby Road/Great Holland TMI, subject to CMA being signed off by Cllr Bentley and the Panel agreed the proposal. Officers advised the cost would be £10,000. £5,000 to remain in the budget.</p> <p>Public Rights of Way</p> <ul style="list-style-type: none"> Officers to review funding. <p>Cycling</p> <ul style="list-style-type: none"> Item 1 - Remove from the list, but send details of the scheme to Gary Guiver (TDC) and Steve Evison (ECC) as part of the Clacton Town Centre bid, to look at urgently and consider including in the bid. 	
8	<p>Appendices – to be circulated electronically post meeting.</p> <ul style="list-style-type: none"> Rangers Traffic Surveys VAS Maintenance 	

	<ul style="list-style-type: none"> • S106 and S278 • Cllr Goggin credited the Rangers service which does remarkably well. • Cllr Wood - Rangers should be promoted more. • Cllr Guglielmi advised that the Rangers service requests to go through the County Member. Steve Gove (TDC) happy to attend parish meetings/TDALC to explain their services. 	
9	Date of next meeting: Thursday 17 th September 2020 at 10am.	